COMMISSION

& MET. 1870

MEMORANDUM FOR: Chief, Information Systems Analysis Staff

SUBJECT

Classification Markings on Agency

Regulations

- 1. Attached are two recently revised regulations having pages which are classified "Administrative Internal Use Only" on the front side and "Confidential" on the back. While it is understood that these revisions are intended to be filed in binders which are stamped Secret, it is felt that any extra copies or copies which are not immediately filed may be left exposed simply because of the front page classification.
- 2. In short, it is felt that the method of marking is not a good security practice and it is requested that if separate pages cannot be used, the higher classification of a page of material should be used for both sides.

Chive Dhygical Security Division

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HQ. INSTRUCTION SHEET 914

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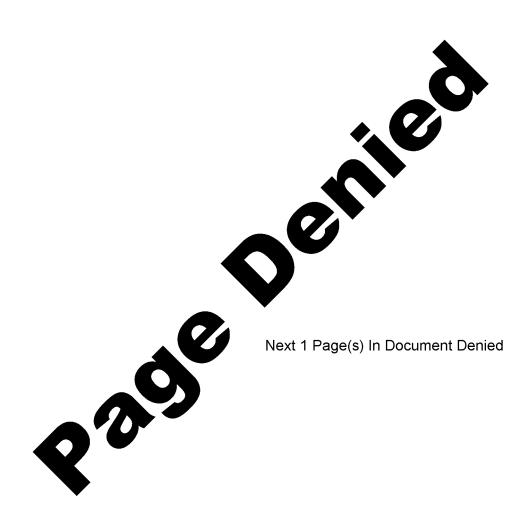
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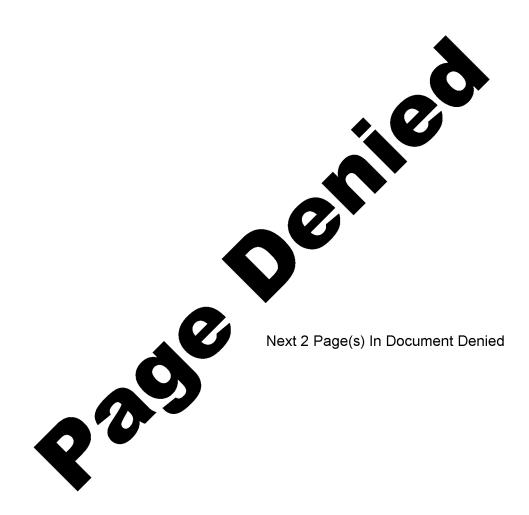
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